



# COMPREHENSIVE SIGN PROGRAM APPLICATION

City of Obetz  
4175 Alum Creek Drive  
Obetz, Ohio 43207  
(614) 491-1080

A Comprehensive Sign Program is required when two (2) or more non-exempt signs are proposed for a new or existing development or if a joint identification sign is proposed. The Planning and Zoning Commission must approve a Comprehensive Sign Program prior to issuance of a Sign Permit by the Zoning Inspector.

This Application does not constitute a Sign Permit or a Building Permit. Following approval of a Comprehensive Sign Program, a Sign Permit for each sign must be issued by the Zoning Inspector. This requires submittal of an Application for a Sign Permit. All signs other than window signs require Building Permits. Contact the Building Department at (614) 409-4407 for additional information regarding Building Permits.

Submit ten (10) full color copies of the Application, the \$500 Application Fee, and all required attachments at least thirty-five (35) days prior to the Planning and Zoning Commission meeting where the Application will be heard by the Commission.

1. ADDRESS OF PROPERTY OR PARCEL NUMBER(S) WHERE SIGNS WILL BE LOCATED

\_\_\_\_\_

2. PROPERTY OWNER

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

3. SIGN INSTALLER

Company and Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

4. CURRENT ZONING DISTRICT OF PROPERTY \_\_\_\_\_

5. CURRENT USE OF PROPERTY \_\_\_\_\_

6. NUMBER OF SIGNS PROPOSED AS A PART OF THIS APPLICATION: \_\_\_\_\_

7. TYPES OF SIGNAGE (CHECK ALL THAT APPLY):

- Blade/Bracket     Monument     Cantilever     Window     Wall     Awning/Canopy
- Freestanding Bracket (Pole)

8. ILLUMINATED:  Yes  No

**THE FOLLOWING ADDITIONAL INFORMATION MUST BE ATTACHED TO THE APPLICATION:**

1. Color rendering of ALL of the sign(s) showing sign dimensions and dimensions of sign mounting material
2. A site plan showing the elevation of the property, existing structures on the property, the location of existing signage, the location of the proposed sign(s), the setback from the right-of-way and property lines
3. Description of the illumination of the sign(s) (internal and external), if illuminated.
4. List of construction materials for each sign.
5. Landscaping Plan for the base of all freestanding signs.

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR APPROVAL OF A COMPREHENSIVE SIGN PROGRAM AS SPECIFIED HEREIN AND ON THE DRAWINGS ATTACHED, AND DOES AGREE TO COMPLY WITH THE PROVISIONS OF CHAPTER 1175 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF OBETZ.

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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**FOR OFFICIAL USE ONLY**

Date Received: \_\_\_\_\_

Date Heard by the Planning and Zoning Commission: \_\_\_\_\_

Action of the Planning and Zoning Commission: \_\_\_\_\_

Comments: \_\_\_\_\_

If application is rejected, reason for rejection: \_\_\_\_\_

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